



## **MARYVILLE COLLEGE ALUMNI ASSOCIATION BOARD VOLUNTEER ROLE DESCRIPTION**

### **Purpose**

To represent the MC Alumni Association in order to promote the interests of Maryville College and to maintain mutually beneficial relations between the college and alumni.

### **Term**

Three years – with possibility for a second three-year term along with additional service if elected as an officer.

### **Major Responsibilities**

- Attend two meetings a year - fall and spring.
- Keep the alumni office and college administration informed about alumni opinion.
- Perform tasks and duties delegated by the association's president.
- Serve on task forces, permanent and/or ad hoc board committees as appointed, and diligently complete all responsibilities for such committees.
- Make a commitment of dollars to Maryville College by supporting the annual Maryville Fund capital campaigns as you are able.

### **Time required**

Two weekends per year to attend meetings either in person or virtually; time to attend task force and/or committee meetings and to complete tasks assigned by the committee or the board.

### **Qualifications**

Knowledge of the goals and current programs of Maryville College. Interest in the advancement and support of the college. Willingness to attend meetings and convey alumni sentiment to college administrators and willingness to support the college financially as you are able.