

# Quick Facts:

## The Maryville College Career Center

The Maryville College Career Center promotes career success through exploration, coaching, education, and connection to professional resources!

✓ **We help YOU explore options and make a plan for your future.**

This includes providing a variety of skills, values, and strengths assessments, connecting you to observational, volunteer, and internship experiences, as well as access to informational interviews with employers.

✓ **We help YOU perfect your Professional Documents.**

This includes resume, cover letters, and other documents relevant to your career interests.

✓ **We help YOU build written and oral communication skills.**

This includes practicing your professional pitch, hosting mock interviews with Career Center staff and local employers, and training on formal emails and professional communication online.

✓ **We help YOU dress for success regardless of your personal budget.**

This includes access to our Career Closet – a free resource provided by faculty, staff, and alumni donors where students can shop, select, and integrate professional dress items into their wardrobe at no cost.

✓ **We help YOU land and find a fit with organizations and roles that are right for you.**

Whether you are a prospective student, current student, or an alumnus, the Career Center staff is here to support you. You can meet with us to explore majors, internships, full-time jobs, or graduate school opportunities.

### Maryville College Works:

Do you have an idea about your career? Maryville College Works can help! Maryville College Works is a unique career development program embedded into the curriculum. At Maryville College, faculty and staff are committed to helping YOU prepare for and secure your post-graduation opportunity.

## The Maryville College Works I.D.E.A.

### I-INSPIRE

Your orientation or first-year seminar course will INSPIRE your path as a professional.

### D-Discover

The professional development course designed for YOUR major will help you DISCOVER available career paths and experiential opportunities, like internships, service, and education abroad.

### E-Experience

You will gain EXPERIENCE tailored to your career aspirations combined with structured support to help you maximize your Significant Practical Experience (SPE).

### A-Attain

Through a professional seminar, taught by a career expert, you will build the skills needed to ATTAIN and secure your next adventure after graduation.