

Maryville College

Office of the Registrar

Apostille Request

Please print clearly

Financial obligations to the College must be cleared before requests will be honored. Requests are usually processed within one business day. Receipt of Apostille documentation usually takes at least a week to receive from the Secretary of State.

Student Name (name used when enrolled): _____

Current Address _____

Dates of attendance or year of graduation: _____

Student ID# or SS#: _____ Date of Birth: _____

Phone: _____ Email Address: _____

Country for which Apostille is intended _____ Number of Apostilles requested: _____

Payment method: Check ___ Credit Card ___ Payment amount at \$50/per Apostille: _____

Credit Card #: _____ Expiration Date: _____ Card Security Code: _____

Type of document or documents requiring Apostille attached or enclosed (diploma, transcript, etc.): _____

Billing address associated with credit card, if different from address above:

Signature: _____ Date: _____

Return your completed request in person, by mail, email, or fax, to:

Maryville College
Office of the Registrar
502 E. Lamar Alexander Pkwy.
Maryville, TN 37804
registrar@maryvillecollege.edu
FAX: 865-273-8881

For Office Use Only

Date Processed: _____

Initials: _____