



## HELPFUL INFO FOR YOUR STAY DURING KT DAYS

### CAMPUS HOUSING

**Check-In/Check-Out:** Specific check-in and check-out times have been established so that we can serve you efficiently.

**Check-in:** Monday, June 9, from 1:00 pm – 3:00 pm (*Lloyd Hall*)

**Check-out:** Friday, June 13, from 8:00 am – 10:00 am (*Lloyd Hall*)

If checking out of the dorms prior to Friday, please follow the same check-out procedures below.

During **Check-in**, you will receive your linen set, room keys, and dorm access card. We will ask you to provide an emergency contact (name and phone which will be kept in the dorm for staff to use if needed).

**Check-out** will take place in the same location. We ask that you strip your bed and bring your linens to the lobby. There will be a designated place to leave them. Afterwards, simply turn in your access card/key set. This completes your check-out.

All residence halls are air-conditioned with free parking located near the dorms. If you have any special needs that have not been accounted for during registration (dietary or housing), contact your conference group leaders immediately so you can be accommodated. Handicapped housing is limited.

Please remember that you are staying in a college dorm. The level of service and amenities at the College is much different from that of a hotel. You were made aware of items that might make your stay more comfortable. Dorm rooms are equipped with the following:

- An extra-long twin-size bed, desk, and dresser for each person in the room.
- Rooms with kitchenettes are equipped with a stove, refrigerator, sink, and small eating table. Utensils and dishes are not provided. Microwaves and cooking utensils are not provided. Note—not all rooms have kitchenettes.
- You will receive a linen packet at check-in that includes the following: two sheets, one pillow and pillowcase, one towel, one washcloth, and a blanket. Because these items are rented, we do not have extra. Toiletries (like soap and toothpaste) are not available.
- Public lounges, snack food, and drink machines are available in the building.

**Conference Resident Assistants** are residence hall assistants who live in the dorms. They are there to assist you with needs that arise while you're in the dorm. They are your contact for any issues you have regarding your housing. You will meet your Conference Resident Assistant (CRA), **Annie Melhorn**, when you arrive for check-in. The on-duty phone for the CRA is **865-755-1622**. Please note this number cannot receive text messages – calls only. Flyers will be posted around the dorm with the CRA contact information.

Please use the **Camps and Conferences App** (downloaded at check-in) to report maintenance requests and contact on-duty Conference Resident Assistants as needed.

**Laundry Machines** are free and available in each residence hall. You must provide your own supplies like detergent and fabric softener.

## WI-FI

High speed internet is available through the college-wide Wi-Fi network. The guest network is called **Maryville College Open** and will require you to login with your personal email address. Your device should automatically detect it among available Wi-Fi networks.

## CAMPUS RESTRICTIONS

Maryville College observes the Tennessee state law that prohibits **smoking** in all campus buildings – including residence halls. Tampering with or disconnecting residence hall room fire detectors will trigger fire alarms. College regulations prohibit **non-prescription drugs** and all **weapons** on the college campus.

**Animals** are not allowed in any campus facility except for those trained to assist individuals who are physically challenged.

**Parking** on campus is free. Parking in fire lanes, on the lawn, or on sidewalks is strictly prohibited. Violators will be subject to tow at the owner's expense. College policy prohibits RV motor vehicle homes used for housing accommodations while parked on campus.

## MEDICAL SERVICES

Medical services are NOT available during the summer at Maryville College. **The Alumni Office has a first aid kit.** Emergency medical attention is available at Blount Memorial Hospital, located across the street from campus. If you need medication by injection, please dispose of needles safely or take them with you when you leave.

## MEALS / BEVERAGES

Meals are served at 7:30 am, 12:00 pm and 5:00 pm each day in Pearsons Hall. Each meal is buffet-style with many choices to meet every palate. **You must enter Pearsons from the back entrance at Proffitt Dining Room (PDR) and check in with Advancement Team staff for each meal. You will then enter the dining hall and go through the line.** Seating for KT'ers is in the Proffitt Dining Room (PDR). If you participated in KT Days within the last few years, this is the same meal procedure.

Coke products are sold in vending machines in various locations on campus. Water stations will be set up in several locations near work sites. **Bring a portable water bottle for those water stations.** This reduces waste and allows you to have water with you wherever you go.

On **Wednesday**, frozen treats will be delivered to the different work locations. Be on the lookout for golf carts bearing these cold goodies that afternoon.

## KT PHARMACY

Due to the dorm assignments for 2025, there is not a designated Pharmacy location. KT volunteers and conference staff are the only guests on the fourth floor of Lloyd Hall and other floors are occupied by current MC students. Please do not store alcoholic beverages in the common space refrigerators or gather with alcohol in the common space lobby. If KT'ers choose to gather in a suite, please be aware of noise levels, as this is near sleeping quarters for your fellow volunteers.

## SECURITY

Campus Security is available to you during KT Days for minor incidents by calling **(865) 981-8112**. Please save this number in your mobile phone. If you have an emergency, please call 911 or the Maryville Police Department at (865) 273-3700.

## BEFORE & AFTER PHOTOS

We need your photos! Our team takes BEFORE pictures for each project prior to KT Days and we do our best to capture accurate progress and AFTER pictures to create a celebratory slideshow for the Wrap Up Dinner. Please help us by taking progress and AFTER pictures at your project site and sending them to our team. Be sure to get photos including your team members at work and a group photo together. Please send to **Izzy Davis** at [isabella.davis@maryvillecollege.edu](mailto:isabella.davis@maryvillecollege.edu)

Please label pics with the location and project (i.e., Fayerweather rose bushes trimming). If you need help, find an Advancement Team staff member, or bring your phone to the Greaser Alumni Center and we can assist you in sharing the images.

## KT ENDOWMENT

Several years ago, an endowment was generously created to help cover the costs incurred by KT Days. The graciousness of the alumni and friends that put time and sweat equity into the work done on campus during KT Days is a great benefit to the College. However, the week comes with many expenses related to housing, meals, and materials. Donations to the KT Endowment help to offset the funds needed to make KT Days happen. Special thanks to those who started the KT Endowment and those who have added to the fund over the years. To donate to the KT Endowment, the Maryville Fund, or any other area of campus, please visit the MC Giving page at [www.maryvillecollege.edu/give-today](http://www.maryvillecollege.edu/give-today).

## FURTHER INFORMATION

For ongoing College and Alumni updates and other information, be sure to watch your email and the **Alumni Social Media** on Facebook at [www.facebook.com/MaryvilleCollegeAlumni/](http://www.facebook.com/MaryvilleCollegeAlumni/) and Instagram at [www.instagram.com/mcalumni](http://www.instagram.com/mcalumni).

Create and update your **Alumni Directory** online profile at [alumni.maryvillecollege.edu](http://alumni.maryvillecollege.edu) to ensure we have your most up-to-date contact information and to connect with fellow Scots.

If you have any questions, please contact the Alumni Office at [alumni@maryvillecollege.edu](mailto:alumni@maryvillecollege.edu) or (865) 981-8201 and (865) 981-8202.